

# **AMBETTER QUICK REFERENCE GUIDE**

# **JANUARY 2026**

## **Convenient Self-Service**

Ambetter understands that having access to the right tools can help you and your staff streamline day-to-day administrative tasks. The Provider Portal (powered by Availity) is the fastest way to get help with those routine tasks. Keep this Guide accessible to make previsit planning and post-visit tasks quick and easy.

|   | Self-Service          | (IVR) Interactive Voice Response |
|---|-----------------------|----------------------------------|
| Eligibility Verification                              | <u>Fastest Result</u> | Available                        |
| Authorization Requirements/Status                     | <u>Fastest Result</u> | Available                        |
| Authorizations Request                                | <u>Fastest Result</u> | N/A                              |
| Benefit/Co-payment Information                        | <u>Fastest Result</u> | Available                        |
| Claims and Appeals Status                             | <u>Fastest Result</u> | Available                        |
| Submit Appeals/Claims/<br>Claims Disputes/Corrections | <u>Fastest Result</u> | N/A                              |

# **Helpful Links**

**Portal Registration** 

Joining our Network

**Forms** (AOR, Auth, Claims and more)

**Resources** (Manual and Guides)

Provider Services Phone (IVR): 1-833-919-3213 (TTY: 711)

**Prior Auth Tool** 

## **Important Numbers**

Care and Disease Management Referrals

Phone: 1-833-919-3213 (TTY: 711)

Risk Management Fraud, Waste & Abuse Hotline 1-866-685-8664 Community Connections Help Line

1-866-775-2192

Behavioral Health Crisis Line

Members should call Member Services, **24 hours** a day.

Nurse Advice Line 1-833-919-3213 (24 hours)

**Health Plan Partners - Contracted Networks** 

Vision Dental

Centene Vision Services Centene Dental Services

#### AmbetterHealth.com/en/ia

NOTE: Please refer to the member ID card to determine appropriate authorization and claims submission process.

This guide is not intended to be an all-inclusive list of covered services under the Health Plan.

Ambetter Health is underwritten by Iowa Total Care, Inc. which is a Qualified Health Plan issuer in the Iowa Health Insurance Marketplace.

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## **Claim Submission Information**

**Submission Inquiries** 

EDI team: EDIBA@centene.com or call 1-800-225-2573 ext. 6075525.

**Preferred EDI Clearinghouse** Availity: **1-800-282-4548**.

Web portal for direct data entry (DDE) claims: **Availity.com/Essentials-Portal-Registration**.

Payer ID: 68069

Visit our **Provider Resources** page to locate claim forms and information.

**Timely Filing guidelines:** 180 days from date of service.

EFT

Register: <u>payspanhealth.com</u> or call <u>1-877-331-7154</u> Email: <u>providersupport@payspanhealth.com</u> For more details on PaySpan, please refer to the

**EFT Features Guide**.



Mail paper claims to:

Ambetter

**Attn: Claims Department** 

P.O. Box 5010

Farmington, MO 63640-5010

## **Pharmacy Services**

Pharmacy Services 1-866-399-0929 (TTY: 711)

 Rx BIN
 Rx PCN
 Rx GRP

 003858
 A4
 2HBA

Mail Order

**Express Scripts**® Phone: **1-833-750-2442 (TTY: 711)** 

24 hours a day, 7 days a week

**Preferred Specialty Pharmacy** 

**AcariaHealth**™ Phone:**1-800-511-5144 (TTY: 711)** 

Fax: **1-877-541-1503** 

Monday–Thursday, 8 a.m. to 7 p.m., Friday, 8 a.m. to 6 p.m. ET.

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**Attn: Pharmacy Appeals** 

P.O. Box 10341 Van Nuys, CA 91410

**Coverage Determination Requests** Electronic Prior Authorization (ePA)

Account.CoverMyMeds.com

Access the **<u>Drug Coverage page</u>** for the Formulary

information and Pharmacy forms.

# **Appeals/Reconsiderations and Grievances**



Ambetter

Attn: Appeals and Grievances Department

P.O. Box 10341 Van Nuys, CA 91410

 ${\bf Email: ambetter\_centralized\_Grievances\_Appeals}$ 

@CENTENE.com

Fax: 1-833-886-7956 | Appeals Fax: 1-833-886-7956



Ambetter Health

Attn: BH Appeals Department

P.O. Box 10378

Van Nuys, CA 91410-0378

Fax: 1-866-714-7991

### **Prior Authorization (PA)**

A <u>Pre-Auth Needed tool</u> is available to determine if prior authorization is required. Detailed Prior Authorization list and important PA information can be found in the <u>Prior Authorization Guide</u>. Most current information can be found within the Pre-Auth tool.

For fastest results, submit requests **online** using the associated **PA forms**.

Medical Fax: Outpatient 1-833-611-2514 | Inpatient 1-833-611-2481

Behavioral Health Fax: Outpatient 1-833-615-0098 | Inpatient 1-833-615-0096

Pharmacy Medical Requests Fax: 1-800-977-4170

**Urgent Authorization Requests and Admission Notifications:** Call **1-833-919-3213** and follow the prompts.

Notification is required for Inpatient Hospital admissions **by the next business day** (except normal maternity delivery admissions). Phone authorizations must be followed by a fax submission of clinical information.

Medical Oncology Services

**Evolent** Phone: **1-888-999-7713** 

Ambetter does not accept handwritten, faxed or replicated claim forms. Ambetter does not accept media storage devices such as CDs, DVDs, USB storage devices or flash drives.