



AMBETTER QUICK REFERENCE GUIDE

JANUARY 2026

Convenient Self-Service

Ambetter understands that having access to the right tools can help you and your staff streamline day-to-day administrative tasks. **The Provider Portal is the fastest way to get the help with those routine tasks.** Keep this Guide accessible to make pre-visit planning and post-visit tasks quick and easy.

	Portal	(IVR) Interactive Voice Response
Authorization Requirements/Status	<u>Fastest Result</u>	Available
Authorizations Request	<u>Fastest Result</u>	N/A
Benefit/Co-payment Information	<u>Fastest Result</u>	Available
Claims and Appeals Status	<u>Fastest Result</u>	Available
Eligibility Verification	<u>Fastest Result</u>	Available
Submit Appeals/Claims/ Claims Disputes/Corrections	<u>Fastest Result</u>	N/A

Helpful Links

Portal Registration

Forms (AOR, Auth, Claims and more)

Joining our Network

Resources (Manual and Guides)

Provider Services Phone (IVR):

1-877-687-1196 (TTY: 1-800-735-2989)

Important Numbers

Care and Disease Management Referrals

Phone: **1-877-687-1196**

Fax: **1-833-423-1441**

Risk Management Fraud, Waste & Abuse Hotline

1-866-685-8664

Community Connections Help Line

1-866-775-2192

Behavioral Health Crisis Line

Members should call Member Services, **24 hours** a day.

Nurse Advice Line

1-877-687-1196 (24 hours)

Health Plan Partners - Contracted Networks

Vision

Centene Vision Services

Dental

Centene Dental Services

AmbetterHealth.com/en/tx

NOTE: Please refer to the member ID card to determine appropriate authorization and claims submission process.

This guide is not intended to be an all-inclusive list of covered services under the Health Plan.

Ambetter from Superior HealthPlan includes EPO products that are underwritten by Celtic Insurance Company, and HMO products that are underwritten by Superior HealthPlan, Inc. These companies are each Qualified Health Plan issuers in the Texas Health Insurance Marketplace. Ambetter Health includes HMO products that are underwritten by Ambetter Health of Texas, Inc., which is a Health Plan issuer in the Texas market.

Claim Submission Information

Submission Inquiries

EDI team: **EDIBA@centene.com**
or call **1-800-225-2573 ext. 6075525**.

Preferred EDI Clearinghouse

Availability: **1-800-282-4548**.
Web portal for direct data entry (DDE) claims:
Availity.com/Essentials-Portal-Registration.

Payer IDs: 68069

Visit our **Provider Resources** page to locate claim forms and information.

Timely Filing guidelines: 95 days from date of service.

EFT

Register: **payspanhealth.com** or call **1-877-331-7154**

Email: **providersupport@payspanhealth.com**

For more details on PaySpan, please refer to the

EFT Features Guide.



Mail paper claims to:

Ambetter

Attn: Claims Department

P.O. Box 5010

Farmington, MO 63640-5010

Pharmacy Services

Pharmacy Services

1-877-725-7749 (Option 3)

Rx BIN	Rx PCN	Rx GRP
003858	A4	2DSA

Mail Order

Express Scripts® Phone: **1-833-750-0836 (TTY: 711)**
24 hours a day, 7 days a week

Preferred Specialty Pharmacy

AcariaHealth™ Phone: **1-800-511-5144 (TTY: 711)**

Monday–Thursday, 8 a.m. to 7 p.m.,
Friday, 8 a.m. to 6 p.m. ET.



Ambetter

Pharmacy Appeals

P.O. Box 31398

Tampa, FL 33631

Coverage Determination Requests

Electronic Prior Authorization (ePA)

Account.CoverMyMeds.com

Access the **Drug Coverage page** for the Formulary information and Pharmacy forms.

Appeals/Reconsiderations and Grievances



Mail:
Ambetter
Attn: Appeals or Complaints Department
5900 E Ben White Blvd.
Austin, TX 78741

Email:

ambetter_centralized_Grievances_Appeals
@CENTENE.com

Appeals Fax: **1-866-918-2266**

Grievances Fax: **1-866-683-5369**

File A Complaint

Prior Authorization (PA)

A **Pre-Auth Needed tool** is available to determine if prior authorization is required. Detailed Prior Authorization list and important PA information can be found on the **Prior Authorization Page**. Most current information can be found within the Pre-Auth tool.

For fastest results, submit requests **online** using the associated **PA forms**.

Medical Fax: 1-855-537-3447

Behavioral Health Fax: 1-844-307-4442

Pharmacy Medical Requests Fax: 1-866-562-8989

Urgent Authorization Requests and Admission Notifications:

Call **1-877-687-1196** and follow the prompts.

Notification is required for Inpatient Hospital admissions **by the next business day** (except normal maternity delivery admissions). Phone authorizations must be followed by a fax submission of clinical information.

Ambetter does not accept handwritten, faxed or replicated claim forms. Ambetter does not accept media storage devices such as CDs, DVDs, USB storage devices or flash drives.