

# AMBETTER QUICK REFERENCE GUIDE

JANUARY 2026

## Convenient Self-Service

Ambetter understands that having access to the right tools can help you and your staff streamline day-to-day administrative tasks. **The Provider Portal is the fastest way to get help with those routine tasks.** Keep this Guide accessible to make pre-visit planning and post-visit tasks quick and easy.

	Portal	(IVR) Interactive Voice Response
Authorization Requirements/Status	<b><u>Fastest Result</u></b>	Available
Authorizations Request	<b><u>Fastest Result</u></b>	N/A
Benefit/Co-payment Information	<b><u>Fastest Result</u></b>	Available
Claims and Appeals Status	<b><u>Fastest Result</u></b>	Available
Eligibility Verification	<b><u>Fastest Result</u></b>	Available
Submit Appeals/Claims/ Claims Disputes/Corrections	<b><u>Fastest Result</u></b>	N/A

## Helpful Links

### **Portal Registration**

**Forms** (Auth, Claims and more)

**Demographic Update Tool**

### **Joining our Network**

**Resources** (Manual and Guides)

Provider Services Phone (IVR):

**1-877-687-1187 (TTY: 711)**

## Important Numbers

### Care and Disease Management Referrals

Phone: **1-877-687-1187**

Fax: **1-855-300-2618**

### Risk Management Fraud, Waste & Abuse Hotline

**1-866-685-8664**

### Community Connections Help Line

**1-866-775-2192**

### Behavioral Health Crisis Line

Members should call Member Services, **24 hours** a day.

### Nurse Advice Line

**1-877-687-1187 (24 hours)**

## Health Plan Partners - Contracted Networks

### Vision

**Centene Vision Services**

### Dental

**Centene Dental Services**

**[AmbetterHealth.com/en/ms](https://AmbetterHealth.com/en/ms)**

**NOTE: Please refer to the member ID card to determine appropriate authorization and claims submission process.**

This guide is not intended to be an all-inclusive list of covered services under the Health Plan.

Ambetter from Magnolia Health is underwritten by Ambetter of Magnolia, Inc., which is a Qualified Health Plan issuer in the Mississippi Health Insurance Marketplace.

## Claim Submission Information

### Submission Inquiries

EDI team: **EDIBA@centene.com**  
or call **1-800-225-2573 ext. 6075525**.

### Preferred EDI Clearinghouse

Availability: **1-800-282-4548**.  
Web portal for direct data entry (DDE) claims:  
**Availity.com/Essentials-Portal-Registration**.

Payer ID:68069

Visit our **Provider Resources** page to locate claim forms and information.

**Timely Filing guidelines:** 180 days from date of service for participating providers. 90 days for non-participating providers.

### EFT

Register: **payspanhealth.com** or call **1-877-331-7154**

Email: **providersupport@payspanhealth.com**

For more details on PaySpan, please refer to the **EFT Features Guide**.



Mail paper claims to:  
Ambetter  
Attn: Claims Department  
P.O. Box 5010  
Farmington, MO 63640-5010

## Pharmacy Services

### Pharmacy Services **1-866-399-0929**

Rx BIN	Rx PCN	Rx GRP
003858	A4	2DDA

### Mail Order

**Express Scripts®** Phone: **1-833-750-3663 (TTY: 711)**  
24 hours a day, 7 days a week

### Preferred Specialty Pharmacy

**AcariaHealth™** Phone: **1-800-511-5144 (TTY: 711)**  
Fax: **1-877-541-1503**  
  
Monday–Thursday, 8 a.m. to 7 p.m.,  
Friday, 8 a.m. to 6 p.m. ET.

### Medical Oncology Services

**Evolent** Phone: **1-888-999-7713**



Ambetter  
Attn: Pharmacy Appeals  
P.O. Box 10341  
Van Nuys, CA 91410

### Coverage Determination Requests

Electronic Prior Authorization (ePA)

**Account.CoverMyMeds.com**

Access the **Drug Coverage page** for the Formulary information and Pharmacy forms.

## Grievances and Reconsiderations/Appeals

Mail grievances to:  
Ambetter  
1020 Highland Colony Parkway  
Suite 502  
Ridgeland, MS 39157

Mail Claim reconsiderations and disputes to:  
Ambetter from Magnolia Health  
Attn: Level I - Request for Reconsideration  
P.O. Box 5010  
Farmington, MO 63640-5010

Ambetter from Magnolia Health  
Attn: Level II - Claim Dispute  
P.O. Box 5000  
Farmington, MO 63640-5000

## Prior Authorization (PA)

A **Pre-Auth Needed tool** is available to determine if prior authorization is required. Detailed Prior Authorization list and important PA information can be found in the **Prior Authorization Guide**. Most current information can be found within the Pre-Auth tool.

For fastest results, submit requests **online** using the associated **PA forms**.

**Medical Fax: 1-855-300-2618**

**Behavioral Health Fax: 1-855-300-2618**

**Pharmacy Medical Requests Fax: 1-800-977-4170**

**Urgent Authorization Requests and Admission**

**Notifications:** Call **1-877-687-1187** and follow the prompts.

Notification is required for Inpatient Hospital admissions **by the next business day** (except normal maternity delivery admissions). Phone authorizations must be followed by a fax submission of clinical information.

**Ambetter does not accept handwritten, faxed or replicated claim forms. Ambetter does not accept media storage devices such as CDs, DVDs, USB storage devices or flash drives.**